

CEHHS Graduate Curricular Review Committee (CRC)
MINUTES

March 11, 2015
2:30 p.m.
Claxton 412

Attending: Jo Ann Cady (TPTE), Hillary Fouts (CFS), Ling Zhao (proxy for Katie Kavanagh, NUTR), Leslee Fisher (KRSS), Pamela Angelle (ELPS), Sejin Ha (RHTM), Robert Williams (proxy for Jeff Cochran, EPC), Clea McNeely (PUBH)
Ex Officio: Dixie Thompson (Chair, proxy for Jeff Cochran)

- I. **Welcome, Meeting Called to Order** (Dixie Thompson). Dr. Thompson will be chairing the meeting for Jeff Cochran, who could not be here today.
- II. **Approval of Minutes** (Dixie Thompson)
 - November 2014 - Approved
- III. **Announcements** (Dixie Thompson)

The Graduate School recently made a programming change that resulted in our Associate Deans being listed as the default advisors for newly admitted graduate students as well as transfer students. We are in the process of sorting through the current list of students assigned to Dr. Thompson and working with departments to list an appropriate faculty advisor instead. In the meantime, we're asking departments to identify a person who can serve as the temporary advisor in the future for their new admits and transfer students. Typically, this would most likely be the Director of Graduate Studies. We will also need to identify a staff person from each department who can assist with making advisor changes in the Banner system. Following the discussion, the following individuals were identified as potential contacts (to list as temporary advisors/staff to process advisor updates in Banner):

- CFS: Hillary Fouts/Sonja Spell
- ELPS: Pamela Angelle/Janie Young OR Patrick Biddix/Vicki Fussell
- EPC: Joel Diambra/Christine Tidwell
- KRSS: Carrie Trexler or Lars Dzikus/staff pending
- NUTR: Gouxon Chen/Brenda Hart
- PUBH: Kathy Brown/Wendy Smith
- TPTE: Amy Broemmel/Vicki Church

These contacts will be verified with the department heads and the appropriate paperwork completed for them to have the necessary access and training in Banner.

Departments have also been asked to make sure their Director of Graduate Studies is easily identified on their web sites.

- IV. **Selection of Chairperson for 2015-2016.** Jeff Cochran served this year, but will be on leave next year. This position is a one-year term. Since all members were not present, the election was postponed until our next meeting.
- V. **Committee Representation:** Two departments have members up for rotation. Representatives will serve a 3 year term (Fall 2015 – Spring 2018)
- TPTE - pending
 - CFS – Hillary Fouts will continue as the representative, but she will send proxies to the Fall meetings this year.

Please let us know as soon as possible who the representatives will be.

- VI. **Narrative Summary** (Dixie Thompson)
- a. Child & Family Studies (Hillary Fouts introduced the items for approval) – all approved effective Fall 2016

DEPARTMENT OF CHILD AND FAMILY STUDIES

All changes approved and effective Fall 2016

STUDENT LEARNER OUTCOMES

Learning objectives for the MS programs:

1. Students will be able to write a well-organized, logical, scientifically sound research paper
2. Students will demonstrate proficiency in analyzing and critiquing ideas in their field of interest from published texts, reports, and research proceedings.
3. Students will construct original arguments through written work that incorporate consideration of the relevant issues from the field and the theory that informs it.

Learning objectives for the PhD program:

1. Students will be able to write a well-organized, logical, scientifically sound research paper.
2. Students will demonstrate proficiency in analyzing and critiquing ideas in their field of interest from published texts, reports, and research proceedings.
3. Students will construct original arguments through written work that incorporate consideration of the relevant issues from the field and the theory that informs it.

I. COURSE CHANGES

ITEM 1: REVISE TO ADD REGISTRATION PERMISSION

CFS 565 Practicum in Human Development or Family Studies II (3) School and community programs concerned with education for human development and family living. Committee approved and supervised written project. Grading Restriction: Satisfactory/No Credit grading only. Registration Permission: Consent of Instructor.

Formerly: None

SUPPORTING INFORMATION:

Rationale: Adding the registration requirement of "consent of instructor" will make this consistent with CFS 564 (Practicum in Human Development or Family Studies I). Also, because this is an individually supervised course, it is important that a student has made arrangements with their instructor prior to registering for the course.

Impact on other units: None

Financial Impact: None

Learning outcomes supported: Does not impact student learner outcomes

Support from assessment activities: Faculty in the department indicated that the course registration restrictions should be consistent for individually directed courses such as this.

CFS 500 Thesis (1-15) Grading Restriction: P/NP only. Repeatability: May be repeated. Credit Level Restriction: Graduate credit only. Registration Restriction(s): Minimum student level – graduate. Registration Permission: Consent of Instructor.

Formerly: None

SUPPORTING INFORMATION:

Rationale: Adding the registration requirement of "consent of instructor" will make this consistent with other individually supervised courses such as CFS 564 (Practicum in Human Development or Family Studies I). Also, because this is an individually supervised course, it is important that a student has made arrangements with their instructor prior to registering for the course.

Impact on other units: None

Financial Impact: None

Learning outcomes supported: Does not impact student learner outcomes

Support from assessment activities: Faculty in the department indicated that the course registration restrictions should be consistent for individually directed courses such as this.

CFS 600 Doctoral Research and Dissertation (3-15) Grading Restriction: P/NP only. Repeatability: May be repeated. Credit Level Restriction: Graduate credit only. Registration Restriction(s): Minimum student level – graduate. Registration Permission: Consent of Instructor.

Formerly: None

SUPPORTING INFORMATION:

Rationale: Adding the registration requirement of "consent of instructor" will make this consistent with other individually supervised courses such as CFS 564 (Practicum in Human Development or Family Studies I). Also, because this is an individually supervised course, it is important that a student has made arrangements with their instructor prior to registering for the course.

Impact on other units: None

Financial Impact: None

Learning outcomes supported: Does not impact student learner outcomes

Support from assessment activities: Faculty in the department indicated that the course registration restrictions should be consistent for individually directed courses such as this.

ITEM 2: REVISE TO REMOVE CREDIT RESTRICTION

CFS 580 Special Topics in Child and Family Studies (1-3) Research, theory and current issues in child development, family studies, or early learning. Topics vary. Repeatability: May be repeated if topic differs. Maximum 9 hours. Recommended Background: 6 graduate hours in the major or consent of instructor.

Formerly: Credit Restriction: Maximum 3 hours may be applied to child and family studies specialization electives for the master's degree.

SUPPORTING INFORMATION:

Rationale: Removing the credit restriction of only 3 hours being applied to the CFS specialization electives for the master's degree will make this consistent with the CFS master's program requirements, which do not restrict the use of CFS 580 in the specialization electives. Thus, this fixes an inconsistency between the program requirements and the course description for CFS 580.

Impact on other units: None

Financial Impact: None

Learning outcomes supported: Does not impact student learner outcomes

Support from assessment activities: No assessment activities were conducted because this change is intended to fix an inconsistency between the MS program requirements and the CFS 580 course description.

CFS 610 Advanced Special Topics in Child and Family Studies (1-3) Advanced, in-depth study in child development, family studies, or early learning. Topics vary. Repeatability: May be repeated if topic differs. Maximum 6 hours. Recommended Background: 12 graduate hours in the major or consent of instructor. Registration Restriction(s): Minimum student level – graduate.

Formerly: Credit Restriction: Maximum 3 hours may be applied to child and family studies specialization electives for the master's degree.

SUPPORTING INFORMATION:

Rationale: Removing the credit restriction of only 3 hours being applied to the CFS specialization electives for the master's degree will make this consistent with the CFS MS program requirements, which do not restrict the use of CFS 610 in the specialization electives. Thus, this fixes an inconsistency between the program requirements and the course description for CFS 610.

Impact on other units: None

Financial Impact: None

Learning outcomes supported: Does not impact student learner outcomes

Support from assessment activities: No assessment activities were conducted because this change is intended to fix an inconsistency between the MS program requirements and the CFS 610 course description.