

## CEHHS Annual Faculty and Staff Awards Nomination Process and Selection Criteria

### (1) Nomination Process

If you are nominating yourself or another, please submit a letter explaining how the selection criteria for that particular award are met (see Selection Criteria) and, if applicable, provide a rationale for use of awarded funds. Self-nominations are appropriate, unless otherwise indicated (see Selection Criteria).

Multiple nominations from or for the same person should be separated by award, labeled accordingly, and emailed independently.

Award	Description/Selection Criteria	Nomination Process
<b>Mary Helen Byers</b>	Awarded to a faculty member or team in the Department of Nutrition to promote the College's mission through innovative teaching.	Applicants must submit a letter explaining how you or the nominee meets the selection criteria for this particular award and provide a rationale for use of the funds.
<b>Frances Speight Clark</b>	Used for faculty enrichment and development in the departments of Child & Family Studies; Nutrition; Public Health; and Retail, Hospitality, & Tourism Management to recognize/use for: <ul style="list-style-type: none"> <li>• outstanding achievement in a given field on a given project.</li> <li>• seed money for a new research project or to continue a successful project until permanent funding is found.</li> <li>• faculty travel to professional meetings.</li> <li>• funding an international faculty exchange.</li> </ul>	Please submit a letter explaining how the nominee meets the selection criteria for this particular award and provide a rationale for use of the funds.

<b>Award</b>	<b>Description/Selection Criteria</b>	<b>Nomination Process</b>
<b>Irma Fitch Giffels</b>	<p>Awarded to recognize and encourage excellence in the departments of Child &amp; Family Studies; Nutrition; Public Health; and Retail, Hospitality, &amp; Tourism Management for, but not limited to, the following activities:</p> <ul style="list-style-type: none"> <li>• professional internships for faculty members (not students) in a capacity related to their professional discipline.</li> <li>• travel stipends for international research or new overseas ventures.</li> <li>• semester study break to allow a faculty member time to concentrate on research or writing.</li> </ul>	<p>Please submit a letter explaining how the nominee meets the selection criteria for this particular award and provide a rationale for use of the funds.</p>
<b>John H. Tunstall</b> <b>A.Faculty</b> <b>B.Staff</b>	<p>This is a dual award with one part going to an outstanding faculty member and a second, equal part, being awarded to an exemplary staff member. Faculty and staff engaged in the preparation of teachers, administrators, and other school personnel from the departments of Theory &amp; Practice in Teacher Education; Educational Leadership &amp; Policy Studies; Educational Psychology &amp; Counseling and College Staff are eligible for consideration. The faculty member shall have a distinguished record in teaching, research, or community service or any combination of the three.</p>	<p>Recipients will be selected through a nomination process.</p> <p>Each nomination should be accompanied by the nominee's vita and at least two letters of support/recommendation outlining the way in which the nominee meets the award criteria.</p>

<b>Award</b>	<b>Description/Selection Criteria</b>	<b>Nomination Process</b>
<b>Helen B. Watson Outstanding Faculty Research</b>	This award is intended for a full-time faculty member(s) holding academic rank in one of the following departments: Educational Psychology & Counseling; Kinesiology, Recreation & Sport Studies; Educational Leadership & Policy Studies; and Theory & Practice in Teacher Education. (This award will be divided equally among collaborators, in the event of multiple authors/investigators.)	A copy of the abstract of the “completed research” should be provided. For purposes of this award, “completed research” shall be defined as a single peer-reviewed manuscript which has appeared in print (or is in press) during calendar year 2015.  Letters of nomination should describe how a particular research article has made an outstanding contribution to the body of knowledge in a particular field.
<b>Helen B. Watson Outstanding Doctoral Dissertation</b>	This award recognizes outstanding work on a dissertation by a doctoral student and the student’s major professor. Students and faculty from the following departments are eligible for consideration: Educational Psychology & Counseling; Kinesiology, Recreation & Sport Studies; Educational Leadership & Policy Studies; and Theory & Practice in Teacher Education. The monetary award is divided equally between the student and the student’s major professor. Dissertations successfully defended during the previous spring, summer, and fall terms (2015 calendar year) are eligible for consideration.	A letter of nomination, a copy of the dissertation abstract, and a copy of the complete dissertation comprise the application.

Award	Description/Selection Criteria	Nomination Process
<b>FACULTY MENTORING</b>	This award recognizes a faculty member who has mentored other faculty, especially untenured tenure-track faculty. This award identifies a faculty member who has provided counsel, guidance, support, and encouragement to untenured, tenure-track faculty in their department, the college, and/or the university. <b>ALL</b> departments in CEHHS are eligible for this award.	Nominations should include a letter (2 pages maximum) stating why the person deserves this award, with specific examples of how this person has mentored the nominating party.  <b>NO SELF-NOMINATIONS WILL BE ACCEPTED FOR THIS AWARD.</b>
<b>DEPARTMENTAL STAFF</b>	This award recognizes a department-level non-exempt staff person, who has provided exceptional contributions to her/his department (e.g. goes above & beyond job expectations, works especially hard to accommodate students and faculty, contributes to a positive and supportive work culture and environment). <b>ALL</b> departments in CEHHS are eligible for this award.	Nominations should include a letter (2 pages maximum) stating why the person deserves this award, with specific examples of how this person has contributed to her/his department.  <b>NO SELF-NOMINATIONS WILL BE ACCEPTED FOR THIS AWARD.</b>