

# Full Name

Street Address  
Knoxville, TN 379XX

(XXX) XXX-XXXX  
XXXXXXXX@utk.edu

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## PROFILE:

Seeking a 360-hour graduate public health internship in XX [list desired project or skill focus area and/or geographic area] during XX [list months and year]. XX years of experience in the areas of XX. Accustomed to working in XX with XX. Extensive experience in the XX. Provided XX to XX in XX. Supervised the XX of XX that was critical to XX. As a XX, proven to be adept at providing XX to XX ranging from XX and XX to long-term XX. Completed courses [list most relevant courses].

## EDUCATION

**Master of Public Health**, Community Health Education Month 20XX  
University of Tennessee at Knoxville  
Accredited by Council on Education for Public Health (CEPH)  
GPA: X.X

**Bachelor of Arts**, Major in XXXX Month 20XX  
XXX University, City, State  
Cum Laude, GPA: X.XX

**Name of Other Educational Program, Topic** Month Year- Month Year  
XXXX University, City, State

## EXPERIENCE

**Graduate Teaching Assistant** Month 20XX-present  
Department of Public Health, University of Tennessee at Knoxville

- Support in the XX of XXX for over XX students
- Oversee XXX in order to XXX
- Evaluate XX

**Job Title** Month 20XX- Month 20XX  
Department, Organization, City, State

- Managed XX of over XX at a XX
- Supervised a staff of XX
- Served as staff advisor for XX
- Worked as a XX in settling issues of XX within XX
- Facilitated a XX for XX

**Title** Month 20XX- Month 20XX  
Department, Organization, City, State

- Participated in XX for a XX on XX
- Attended weekly XX in the XX

**XXX Research Assistant** Month 20XX- Month 20XX  
Department, Organization, City, State

- Provided administrative support to the XX in coordinating XX
- Audited XX and reviewed XX

**Title** Month 20XX- Month 20XX  
Department, Organization, City, State

- XX program to prepare XX for XX
- Shadowed XX and other health professionals
- Volunteered with XX facilities and community health organizations

**ACTIVITIES & ASSOCIATIONS**

**Healthy Transitions**, University of Tennessee at Knoxville Jan 2011-present

- Capacity building resource for Burundians with refugee status
- Helps to educate families on basic skills and understanding needed to live successfully in the United States

**Public Health Graduate Student Association**, University of Tennessee at Knoxville March 2011-present

**XX Student Association**, University of Tennessee at Knoxville Aug 2010-present

- Fostered constructive relationships and unity among XX of the XX
- Represented the XX to external individuals, groups, and departments

**PROFESSIONAL MEMBERSHIPS**

Tennessee Public Health Association 20XX-present

**TRAINING AND CERTIFICATES**

**Certificate of Completion for Measuring Health Disparities** Month 20XX  
Michigan Public Health Training Center

**Culture and Health Literacy: Beyond Access** Month 20XX  
University of Minnesota School of Public Health

**PRESENTATIONS**

**Last Name, X.X., Last Name, X.X., Last Name, X.X.** Title of Presentation. Poster presented at the 20XX Tennessee Public Health Association Annual Education Conference, Franklin, TN

**Last Name, X.X., Last Name, X.X., Last Name, X.X.** Title of Presentation. Panel presented at the 20XX XXXX Conference Name of Organization, City, State

**PROJECTS****Name of Health Topic Project Team**

- Developed a media advocacy strategy to engage organizations in East Tennessee to implement a XX policy to protect their employees and community members

**National Public Health Week 20XX at the University of Tennessee**

- Assisted UT Center for Health Education and Wellness in planning, implementing, and evaluating XX programs focused on XX

**Health & Society Project**

- Assessed and described XX disparities in XX
- Prepared a media-based presentation of the project to promote support for XX screening and XX education among XX population

**COLLEGIATE HONORS AND AWARDS**

XX Scholar, XX scholarship at XX University, City, State

XX National Honor Society, XX University, City, State

Dr. June Gorski Public Health Scholarship, University of Tennessee, Knoxville, TN

**COMPUTER SKILLS** [could rename this **SPECIAL SKILLS** if you have additional skills like languages, other training]

- Proficient in MS Office Suite, Outlook, and web browsers
- Familiar with Statistical Package for the Social Sciences (SPSS)