

CEHHS Undergraduate Curricular Review Committee Meeting Minutes

Wednesday, October 4, 2006
3:00 p.m. – 4:30 p.m.
Claxton 451

- I. **Open and Welcome** – Tom George called the meeting to order at 3 p.m. on October 4.
 - II. **Elect Chairperson** – Jung Han Kim had been nominated at our final meeting last spring. At the opening of this meeting she declined serving. Jeff Davis volunteered to serve as chair for the year.
 - III. **Distribute Calendar & Membership List for 2006-2007** - The calendar of meetings for 2006-2007 was distributed. The committee agreed to begin our next meeting at 2 p.m. so that we will not be rushed to make it through the agenda (since it is the final meeting for items to appear in the next catalog).
 - IV. **Approval of Minutes** – The minutes from the April 5, 2006 meeting were approved as presented.
 - V. **What to Expect This Term** – Tom George discussed some of the items that will be coming before this committee, including the repeatability of courses with variable credit and the correction of catalog errors. Reps were asked to proof the catalog to be sure the content is correct and bring changes before this committee at the next meeting.
 - VI. Curricular Changes
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I. COURSE CHANGES

DEPARTMENT OF CHILD AND FAMILY STUDIES

(245) Child and Family Studies

1. REVISE REPEATABILITY

470 Practicum: Pre-K Teaching (6-12)

Repeatability: May be taken once for credit. Maximum 12 hours.

Formerly: No repeatability statement

SUPPORTING INFORMATION

- a. Rationale: To make clear that the course may be only taken once.
- b. Format and location: Students work in the CFS Early Learning Center.
- c. Impact on other units: No impact
- d. Financial impact: No impact

480 Practicum: Community Placement (9-12)

Repeatability: May be taken once for credit. Maximum 12 hours.

Formerly: No repeatability statement

SUPPORTING INFORMATION

- a. Rationale: To make clear that the course may be only taken once.
- b. Format and location: Students work in community agencies in the Knoxville area.
- c. Impact on other units: No impact
- d. Financial impact: No impact

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2. REVISE DESCRIPTION & REPEATABILITY

481 Research in Child and Family Studies (3-6) Supervised research experiences.

Repeatability: May be repeated. Maximum 6 hours.

Formerly: No description or repeatability statement given in current catalog.

SUPPORTING INFORMATION

- a. Rationale: To reinstate the description that appeared in catalogs prior to 2004. There is no description in the current catalog. Also clarifies that the course can be repeated.
- b. Format and location: Students work with individual faculty on specific research activities.
- c. Impact on other units: No impact
- d. Financial impact: No impact

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DEPARTMENT OF EXERCISE, SPORT, AND LEISURE STUDIES

(274) Dance

1. REVISE REPEATABILITY

380 Special Topics (1-3)

Repeatability: May be repeated. Maximum 16 hours
Formerly: No maximum given.

SUPPORTING INFORMATION

Rationale: To update maximum repeatability statement.
Impact on other units: No impact
Financial impact: No financial impact

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(347) Exercise Science

2. REVISE (DE) PREREQUISTE

480 Physiology of Exercise (3) Lecture and class dealing with functions of the body in muscular work. Topics include physiological aspects of fatigue, training, and adaptation to environment. (Same as *Biochemistry and Cellular and Molecular Biology 480*.
(DE) Prereq: None (Formerly 426)

SUPPORTING INFORMATION

Rationale: To correct department enforced prerequisite listing.
Impact on other units: No impact
Financial impact: No financial impact

ITEM WITHDRAWN. REP WILL VERIFY WHETHER BCMB HAS BEEN NOTIFIED OF CHANGE

3. REVISE REPEATABILITY AND (DE) PREREQUISITES

490 Exercise Physiology/Fitness Internship (12-15)

(RE) Prerequisite(s): 414, 422,
(DE) Prerequisite(s): 426, 480
Repeatability: May be taken once for credit. Maximum 15 hours.
Formerly: No (DE) Prereqs or repeatability statement.

SUPPORTING INFORMATION

Rationale: To update maximum repeatability statement and add DE prerequisites
Impact on other units: No impact
Financial impact: No financial impact

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4. REVISE REGISTRATION RESTRICTION

426 Exercise Science Practicum II (1-6)

Registration Restriction(s): Exercise Science major; 2.5 GPA
Formerly: Registration Restriction: 2.5 GPA

SUPPORTING INFORMATION

Rationale: To update registration restriction that was omitted in error
Impact on other units: No impact
Financial impact: No financial impact

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(853) Recreation and Leisure Studies

5. REVISE REGISTRATION RESTRICTION

425 Therapeutic Recreation Programming (3)

Registration Restriction: None (Formerly: Rec & Leisure Studies Major; 2.3 GPA)

SUPPORTING INFORMATION

Rationale: This will be less cumbersome for students who take this course as an elective and have other courses that would be suitable as prerequisites in other programs such as special education, exercise science, etc.
Impact on other units: No impact
Financial impact: No financial impact

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(957) Sport Management

6. REVISE REPEATABILITY

380 Special Topics (1-3)

Repeatability: May be repeated. Maximum 6 hours.
Formerly: *No maximum stated.*

SUPPORTING INFORMATION

Rationale: To allow students to take more than one but no more than two Special Topics courses if offered during the enrollment in Sport Management program. This will allow students to explore new areas of study but still meet intended educational outcomes of the program.

Impact on other units: N/A

Financial impact: There is no financial impact. Special Topics courses are taught as part of the regular teaching load of tenure-track faculty.

**WITHDRAWN –
ITEM APPROVED APRIL 2006**

(959) Sport Studies

7. REVISE REPEATABILITY AND DESCRIPTION

SS 380 – Special Topics: (1-3) Study in selected disciplinary or professional areas of sport studies.

Repeatability: May be repeated. Maximum 9 hours

Formerly: Study in selected disciplinary or professional areas of physical education. Repeatability: No maximum stated

SUPPORTING INFORMATION

Rationale: Change of disciplinary area description to sport studies to more accurately reflect special topic subject matter. Add maximum repeatability

Impact on other units: No impact

Financial impact: No financial impact

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DEPARTMENT OF NUTRITION

(726) Nutrition

1. REVISE REPEATABILITY

492 Field Experience (1-3)

Repeatability: May be repeated. Maximum 6 hours.
Formerly: No repeatability statement

493 Directed Study (1-3)

Repeatability: May be repeated. Maximum 6 hours.
Formerly: No repeatability statement

SUPPORTING INFORMATION:

- a. Rationale: Clarification on Repeatability: May be repeated for a maximum of 6 hours.
- b. Impact on other units: None
- c. Financial impact: None

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DEPARTMENT OF RETAIL, HOSPITALITY, AND TOURISM MANAGEMENT

(514) Hotel, Restaurant, and Tourism Management

1. ADD

212 Conventions, Meetings, and Events (3) Understanding the concepts and models of conventions/meetings, roles of meeting planners, identifying decision makers, site selection, negotiating, budgeting, and marketing commitment.

SUPPORTING INFORMATION

- a. Rationale: HRT 212 is meant to provide a broad overview of this industry and is an introduction course for HRT students.
- b. Relationship to other courses/departments.: None
- c. Format of course: Standard classroom on-campus
- d. Financial Impact: No financial impact. Existing faculty will teach this course as part of load.

**REVISED FINANCIAL IMPACT STATEMENT.
APPROVED – EFFECTIVE FALL 2007**

330 Working with Diversity in the Service Industry (3) Offers improved understanding and ability to effectively manage a diverse hospitality workforce. Dimensions of diversity presented and discussed from historical, psychological, and sociological perspectives to provide a depth of understanding and appreciation of difference, and its impact on society and work.

(RE) prerequisite(s): 210 or 211

(DE) prerequisite(s): 212 or 224 and English 101, 102. Consent of instructor.

SUPPORTING INFORMATION

- a. rationale – This course will expose students to different world views and provide them with an understanding of other people’s life experiences.
- d. financial impact– No financial impact as present faculty will teach this course.

**APPROVED – EFFECTIVE FALL 2007
PENDING RECEIPT OF “LEARNER EVALUATION” ON SYLLABUS**

2. REVISE PREREQ/COREQ CROSS-LISTED COURSE (PRIMARY DEPARTMENT)

311 Human Resources Management in Hospitality and Retailing (3)

(RE) Prerequisite(s): RCS 210 or HRT 210 OR 211.

(DE) Prerequisite(s): HRT 212 or HRT 224.

Formerly (RE) Prerequisite(s): 210 or 211

SUPPORTING INFORMATION:

- a. rationale - Change in prerequisites reflect new curriculum

**REVISED PREREQS AND REMOVED COMMENT.
APPROVED – EFFECTIVE FALL 2007**

3. REVISE PREREQ/COREQ

423 Marketing for Hospitality and Tourism (3)

(RE) Prerequisite(s): 211 and 224

(DE) Prerequisite(s): 210

(DE) Corequisite(s): Marketing 300

Formerly – 423 Marketing for Hospitality and Tourism (3)

(RE) Prerequisite(s): 211 and 224

(DE) Prerequisite(s): 210 and Marketing 300

SUPPORTING INFORMATION

- a. rationale - Marketing 300 will assist HRT 423 in covering the basic concepts of Marketing. The two courses could be taken during the same semester without degrading HRT 423 student’s learning path and experience.

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445 Advanced Food Production and Service Management (3)

(RE) Prerequisite(s): 210

Formerly – 445 Advanced Food Production and Services Management (3)

(RE) Prerequisite(s): 390

SUPPORTING INFORMATION

- a. rationale - HRT 445 is the advanced food service management course. The prerequisite is therefore the introduction to Foodservice Management course HRT 210).

4. REVISE TITLE, DESCRIPTION, COMMENT AND PREREQ

435 Meeting Planning, Special Events and Convention Management (3)

Management techniques used in the execution of meetings, marketing, conventions, and special events. Emphasis on integration of management principles and strategic planning.

(DE) Prerequisite(s): 210 or 212

Comment: Consent of instructor.

Formerly – 435 Conventions and Meetings: Pursuit and Attainment (3) Discussion of types of conventions/meetings, roles of meetings planners, identifying decision makers, site selection, negotiating, budgeting, marketing and gaining commitment from group.

(RE) Prerequisite(s): 210 or 211

SUPPORTING INFORMATION

a. rationale – Over time this industry has doubled in size and complexity. Hence, the management of the industry has also changed to meet these new challenges. The changes to the course now include new initiatives and industry-wide developments which are relevant to the discipline.

**REVISED PREREQ TO 212 & ADDED COMMENT
APPROVED – EFFECTIVE FALL 2007**

5. REVISE CREDIT HOURS

392 Professional Experience I (3)

Formerly – 392 Professional Experience I (6)

SUPPORTING INFORMATION

a. rationale - Requiring greater emphasis on other courses without raising total credits so we are decreasing internship hours.

d. financial impact – internship coordinator will still be monitoring the same number of students.

492 Professional Experience II (6)

Formerly – 492 Professional Experience (9)

SUPPORTING INFORMATION

a. rationale - Requiring greater emphasis on other courses without raising total credits so we are decreasing internship hours.

d. financial impact – internship coordinator will be still be monitoring the same number of students

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6. REVISE REPETITION

494 Directed Study: Hotel, Restaurant, and Tourism (1-3)

May be repeated. Maximum 6 hours.

Formerly – maximum 3 hours

SUPPORTING INFORMATION

a. rationale - HRT 494 is an independent study course. Students will have the opportunity to repeat this course with different instructors to cover different subjects.

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7. REVISE CREDIT HOURS AND DESCRIPTION

410 – Strategic Planning for the Hospitality Industry (4) Hospitality management from a strategic planning perspective. Introduces model, methods, and techniques that can be used to identify strategic issues, and generate future-oriented action plans. Explores the manager's role as a strategic thinker. This course includes a lab in which students will be presented with real world business problems and asked to generate solutions.
(RE) Prerequisite(s): HRT 390. Contact Hours Distribution: 3 hours and 1 hour lab.

Formerly – 410 Strategic Planning for the Hospitality Industry (3) Hospitality management from a strategic planning perspective; development and implementation of restaurant strategy from financial, operational, and customer orientation.
(RE) prerequisite(s); 390

SUPPORTING INFORMATION

- a. rationale -The addition of the lab provides the students the opportunity to apply the techniques they are learning in the lecture portion of the course. Hospitality business executives interact with students and share their issues. The students then craft realistic solutions to these problems.
- d. financial impact – the lab is a discussion group and will not use any additional funds.

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(865) Retail and Consumer Sciences

6. REVISE PREQ/COREQ (CROSS-LISTED COURSE, SECONDARY DEPARTMENT)

311 Human Resources Management in Hospitality and Retailing (3)
(RE) Prerequisite(s): RCS 210 or HRT 210 or 211
(DE) Prerequisite(s): HRT 212 or HRT224.

Formerly : (RE) Prerequisite(s): 210 or 211

SUPPORTING INFORMATION:

- a. rationale - Change in prerequisites reflect new curriculum

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II. PROGRAM CHANGES

DEPARTMENT OF CHILD AND FAMILY STUDIES

1. REVISE INFORMATION ABOUT CFS PRACTICA

On page 140 of the 2006-2007 UTK Undergraduate catalog, 1st column, under Progression Requirements and then under Prior to the Practicum, change the first bulleted item to

Apply for the practicum by completing the application one year prior to the intended practicum semester.

On page 140 of the 2006-2007 UTK Undergraduate catalog, 1st column, under Progression Requirements and then under Prerequisites for the Practicum, change the second bulleted item to

A cumulative GPA of at least 2.5 (A cumulative GPA of at least 2.7, including transfer credits, is required for students electing the Child and Family Studies 472 practicum option).

On page 141 of the 2006-2007 UTK Undergraduate catalog, 1st column, under the footnotes for the showcase, change footnote #10 to

Child and Family Studies 470, 480 and 490 require a cumulative GPA of 2.5 (2.7 for Child and Family Studies 472, including transfer credits); completion of all prerequisites enforced by the registration system; a minimum grade of C in all child and family studies courses; completed application; student conduct and criminal background clearance. Child and Family Studies 470, 472, and 480 must be completed in one semester. Child and Family Studies 490 may be completed over several semesters.

SUPPORTING INFORMATION

- a. Rationale: To clarify the procedure for applying for a practica and to be consistent with the GPA requirement for all CFS practica.
- b. Impact on other units: No impact
- c. Financial impact: No impact

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2. REVISE REQUIREMENTS FOR SPECIALTY AREAS

On page 140 of the 2006-2007 UTK Undergraduate catalog, 1st column, under CHILD AND FAMILY STUDIES MAJOR, change the last three paragraphs to

In consultation with their faculty advisor, students will select at least 27 credit hours from the list of courses meeting departmental requirements for specialty areas. Students must complete a total of three specialty areas of 9 credit hours each. Students wishing to emphasize one specialty area may satisfy two of their three specialty areas by taking 18 credit hours in that area. A course may be counted in one specialty area only and may not be used to fulfill any other elective requirement.

Students electing to pursue the Early Childhood Education Teacher Licensure (PreK-K) or the Early Childhood Education Teacher Licensure Preparation (PreK-3) specialty areas will take a total of 34 credit hours in this specialty area plus an additional 3 credit hours from their advanced social science electives.

On page 141 of the 2006-2007 UTK Undergraduate catalog, 1st column, under Specialty Areas, change the description to

Specialty electives are grouped into specialty areas. Students must complete a total of three specialty areas of 9 credit hours each. Students wishing to emphasize one specialty area may satisfy two of their three specialty areas by taking 18 credit hours in that area. A course may be counted in one specialty area only and may not be used to fulfill any other elective requirement. Check the Undergraduate Catalog for any prerequisites required for these courses. Students electing to pursue the Early Childhood Education Teacher Licensure (PreK-K) or the Early Childhood Education Teacher Licensure Preparation (PreK-3) specialty areas will take a total of 34 credit hours in this specialty area plus an additional 3 credit hours from their advanced social science electives.

SUPPORTING INFORMATION

- a. Rationale: To provide more flexibility for students to concentrate in greater depth on a particular subject area.
- b. Impact on other units: No impact
- c. Financial impact: No impact

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DEPARTMENT OF INSTRUCTIONAL TECHNOLOGY, HEALTH, AND EDUCATIONAL STUDIES

1. REVISE DEPARTMENT NAME

On page 144 of the 2006-2007 UTK Undergraduate Catalog, revise the name of the department to:

DEPARTMENT OF INSTRUCTIONAL TECHNOLOGY, HEALTH, AND CULTURAL STUDIES

Formerly: DEPARTMENT OF INSTRUCTIONAL TECHNOLOGY, HEALTH, AND EDUCATIONAL STUDIES

SUPPORTING INFORMATION

- d. Rationale: To provide more flexibility for students to concentrate in greater depth on a particular subject area.
- e. Impact on other units: No impact
- f. Financial impact: No impact

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DEPARTMENT OF RETAIL, HOSPITALITY, AND TOURISM MANAGEMENT

1. REVISE TO COMBINE 2 CONCENTRATIONS:

On page 146 and 147 of the 2006 – 2007 catalog revise to:

PROGRESSION REQUIREMENTS

Students should apply for progression into the major after completing at least three of the following Hotel, Restaurant, and Tourism 210, 211, 212, and 224 and prior to entering Hotel, Restaurant, and Tourism 390. Applications for progression are available in the departmental office.

For progression into the concentration, students must meet the following criteria.

- ? Cumulative grade point average 2.3 or greater for at least 30 semester hours completed.
 - ? Grade of C or better in all hotel, restaurant, and tourism prefix courses.
 - ? Successful completion of English 101, 102, and Mathematics 125.
 - ? Complete 300 post-secondary school hours of industry related work for the chosen major.
- A complete list of appropriate work experiences is available in the departmental office.

For graduation, students must earn a grade of C or better in all hotel, restaurant, and tourism courses.

(This major is combining the previous two concentrations – Restaurant and Foodservice Management and Hotel and Tourism Management. There will be only one concentration as follows:

Requirements for the Bachelor of Science in Service Management

Hotel, Restaurant, and Tourism Major

First Year	Hours Credit
English 101*, 102*	6
Natural Sciences Electives*	7-8
Mathematics 119 or 123* and 125*	6
Arts and Humanities Electives*	6
Cultures and Civilizations Elective*	3
Second Year	
Accounting 200	3
Statistics 201*	3
Economics 201*	4
Social Sciences Elective*	3
Business Administration 201	4
Hotel, Restaurant, and Tourism 210	3
Hotel, Restaurant, and Tourism 211	3
Hotel, Restaurant, and Tourism 224	3
Hotel, Restaurant, and Tourism 311	3
Hotel, Restaurant, and Tourism 212	3
Third Year	
Marketing 300	3
Communication Studies 240*	3
Cultures and Civilizations Elective*	3
Retail and Consumer Sciences 341	3
Hotel, Restaurant, and Tourism 326	3
Hotel, Restaurant, and Tourism 360	3
Hotel, Restaurant, and Tourism elective	3
Hotel, Restaurant, and Tourism 390*	3
Hotel, Restaurant, and Tourism 392	3
Elective	3
Fourth Year	
Management 300	3
Finance 301	3
Hotel, Restaurant, and Tourism 410	4
Hotel, Restaurant, and Tourism 425	3
Hotel, Restaurant, and Tourism Electives	6
Hotel, Restaurant, and Tourism 492 or HRT elective	6
Electives	6
Total 121-122	

*Meets University General Education Requirement.

Students must meet the General Education requirement for Communicating through Writing by selecting a course with a (WC) designation. This course may be in the major or from another discipline.

SUPPORTING DOCUMENTATION

- A. Rationale: Based on other nationally recognized programs, and providing the students a better opportunity for background for employment. Much more flexible for the students.
- B. Program Objective/Goals: Based on other nationally recognized programs, and providing the students a better opportunity for background for employment. Much more flexible for the students.
- C. Impact on other academic units: This in an internal reconstruction so it does not impact other academic units.
- D. Financial impact : No financial impact.

***APPROVED – EFFECTIVE FALL 2007
PENDING RECEIPT OF TWO FOOTNOTES
RELATED TO HRT ELECTIVES AND
THE COURSES THAT CONSTITUTE
THE BUSINESS MINOR AND REVISION OF
THE TABLE OF DEGREES AND MAJORS AT THE
FRONT OF THE CATALOG.***

With no further items, the meeting adjourned at 4:45 p.m.

Next meeting is Wednesday, November 8 at 2:00 p.m.

Agenda Deadline is October 25.